Office of Health Promotion, Summer 2015
Highschool Prevention Education Intern
Respect Program

Schedule requirements/preferences: Scheduling at student/supervisor discretion. Bi-weekly meetings TBD.

Position Type: Part-time, Unpaid
Organization: Office of Health Promotion (OHP)’s Respect Program;
Community Portfolio, Division of Campus Life
Supervisor: Drew Rizzo, Assistant Director for the Respect Program, drew.rizzo@emory.edu, 404.727.6842;
1525 Clifton Rd, Suite 103I, Atlanta, GA 30324

Expectations of All Office of Health Promotion Interns:
- Participate in an orientation to the OHP department and health promotion in higher education, including all required reading.
- Develop and meet learning outcomes consistent with guidance provided by Supervisor and OHP Staff.
- Represent the Office of Health Promotion with professionalism; make appropriate referrals; sign confidentiality agreement and wear identification on-site as needed.
- Other duties as assigned.

(POSSIBLE) Position Description for Highschool Prevention Education Intern:
- Develop an understanding of the Respect Program, as well as theory underlying primary prevention and intervention related to interpersonal violence on college campuses, and the Emory University context.
- Create literature reviews on evidence-based and promising practices relating to work with highschool and pre-college populations.
- Develop an understanding of educational theory and pedagogy.
- Design and write a 1-2 hour curriculum for highschool and/or pre-college audiences addressing issues of sexual violence, consent, bystander intervention, etc..

Minimum Qualifications: We seek candidates with an interest in public health/violence prevention/education work who are dependable, highly motivated, efficient, organized, detail-oriented, able to work both independently and collaboratively, and able to multi-task effectively. Proficiency in Word and Excel is required.
Preferred Qualifications: Experience with Microsoft Office products and databases, especially Excel. Experience with SPSS and SurveyMonkey a plus. Graphic design and social media experience a plus. Excellent communication skills, including developing and delivering presentations and/or trainings.

Learn more about the Mission of Respect Program here:
http://studenthealth.emory.edu/hp/respect_program/who%20_we_are/mvv.html